USER MANUAL

110 AITT Registration
STEP-1: Open Apprenticeship site using the URL, www.apprenticeship.gov.in

STEP-2: Click on AITT Online Examination → Apprenticeship Online Examination

STEP-3: On clicking above mentioned link Registration page will open. Choose type of Examination to apply for.
STEP-4:- On clicking Final/Supplementary, Enter Registration Number and Date of Birth and click on Get details to apply for AITT Exam as shown below

STEP-5:- On clicking Get Details, Apprentice Examination Related details get displayed.
Note:

- Applying for checkbox will be in yellow highlighted background.
- Candidate Type will be in yellow highlighted background.

STEP-6:- After selecting the Training using the “Applying for checkbox” Examination Details Pop-up will be displayed.
NOTE:

- Examination Details pop-up will show Candidate Type and Subject for which 110 AITT form can be submitted.
- Examination Details pop-up will be showing a Highlighted message “If above details are NOT correct. Please contact your Establishment / AAA / RDSDE for making necessary changes, and Don’t submit the application at this stage. After corrections, you can Submit your Exam application.

STEP-7:- After Closing the Examination Details Pop-up Complete 110 AITT form along with subjects will be displayed.

Note:

- Applying for 110 AITT – Final Exam all the subject will be selected by-default and user will not be able to edit it.
Applying for 110 AITT – Supplementary Exam user will be having option to select the subject for which they want to give exam.

STEP-8:- After that, Apprentice will Select the declaration and then Select the subjects if he is applying for Supplementary exam and click on submit button or he can directly click on submit button if applying for Final exam because in case of Final exam all the subject are selected by-default.
STEP-9:- A Final submission Pop-up will come asking “Are you sure, you want to submit? Once submitted data cannot be edited.”

NOTE:
- If Apprentice don’t want any change in his examination details then he can click on “Yes” button.
- If Apprentice want any change in his examination details then he can click on “No” button.
**STEP-10:** After Clicking on “Yes” button AITT 110 Examination form will gets submitted and message will be displayed to Apprentice.

**NOTE:**

- After Registration for AITT Examination, you will receive an E-mail where your form will be pending for Approval with the Establishment you have marked in training.

- Apprentice can contact his Establishment and get his Exam Form approved.
End of Functionality