

Solutions to common issues – AITT related – Wipro Portal

A) Temporary solution for Menus (AITT related) not getting displayed under Establishment login.

(This is indirect way, as there is some BUG in the system)

- Login** (Establishment) to the portal.
- Open **DG Dashboard Menu**. **Do Nothing**.



- Then access any of the **Sub-Menus under Apprenticeship** main menu, one by one and finish the remaining AITT related tasks.

B) Solution (probable) to Microsoft OLEDB Error - while uploading the practical subjects marks (Practical + ED) using Excel Template

(This is indirect way, as there is some BUG in the system)

- Open** the marks template excel file in **MS Office**.
- File > Save As**.
- Browse / select the **location** where file is to be **saved**.
- Change** the File **Name**.
- In **Save as type** drop-down list, select "**Excel 97-2003 Workbook**".
- Click on **Save** button.
- Now, in marks upload screen, select this **newly saved file**, and **upload** the marks.

C) Candidate is ITI Pass, but showing up as a Fresher.

- If yet not applied to AITT**, immediately get his Candidate Type changed to ITI Pass, and complete the remaining AITT steps.
- If already applied to AITT but yet not approved by his Establishment:**
 - Establishment can **REJECT** his exam application.
 - Edit** his **profile** as required.
 - Candidate can **apply** once **again**.
- If candidate has applied and establishment approved also:**
 - Enter sessional marks for **ALL** the subjects displayed on the screen, so that he becomes **Pass** in all the subjects (*until and unless Establishment wants to Fail him due to performance issues.*)
 - Don't enter 0 (Zero)** marks in any of the non-applicable subjects.
 - Let his **write** his **Exam** only in **his applicable** subjects.
 - After** exam and **results**, there is a chance to change his **candidate type** using "**Grievance**" module, and results re-processed.