

110 ATS AITT (1st Round) - Practical subject marks upload instructions:

- 01) Select the correct marks template (**Engg / Non-Engg**).
- 02) Select correct Exam Type (**Final / Supplementary**).
- 03) Marks Template available on portal only to be used.
- 04) **Only** Practical subjects marks; i.e **Practical, Secreterial Assistant, Stenographer (English), Stenographer (Hindi), and Engg Drawing** are to be uploaded by the Establishments.
- 05) If candidate was **ABSENT for Practical Exam, enter marks as 0 (zero). Do not write ABSENT, A, or NA etc.**
- 06) **Do not enter 0 (zero) in Theory subjects. Leave it BLANK.** These marks are already available in the system.
- 07) **No changes** in the format / column names, worksheet name of Template should be done.
- 08) Pl send a copy of marks file to ajay.bhagat68@gov.in for checking, **before uploading the marks in portal** (if in doubt).
- 09) After upload, Pl take a **screen shot showing upload status (entire screen), and save for later reference.**
- 10) In case of any errors, Pl send **error screenshot and uploaded marks excel file** to above mentioned Email ID.
- 11) **Temporary / DRAFT Result (Final Result will be declared at later date which will be announced on Wipro portal)** can be checked by generating the **Report: Frequently Used Reports > AITT Result Status.**
- 12) If any issue in **Draft Result** (not as expected), immediately intimate to the above Email ID.