

Standard Operating procedure (SoP) for registration in 110 AITT (2nd Round - 2nd Phase)

SI No.	Process Step	Portal Screen / Menu	Responsibility	TimeLine	Remarks
1	Practical subject exam.		Establishments.	Within a month of training end date.	At respective establishment premises.
2	Registration for 110 AITT.	apprenticeship.gov.in > AITT Online Examination > Apprenticeship Online Exam.	Apprentices.	17.02.21 to 26.02.21	Public Portal.
3	Approval of Exam Form submitted by the Apprentices.	Menu > Apprenticeship > All India Trade Test > AITT Exam Queue > Pending Queue List.	Respective Establishments.	17.02.21 to 27.02.21	After logging to the portal.
4	Entry of sessional marks.	Menu > Apprenticeship > All India Trade Test > Apprentice Sessional Marks > Create / Edit.	Establishments.	17.02.21 to 28.02.21	After logging to the portal.
5	Uploading of Practical subject marks.	Menu > Apprenticeship > All India Trade Test > Apprentice Marks Upload > Upload.	Establishments.	17.02.21 to 28.02.21	After logging to the portal. Practical subjects: - Practical - Engg Drawing
6	Exam Centre mapping for online CBT papers.		DGT CBT Exam conducting Agency.	<i>To be scheduled.</i>	As per schedule.
7	Hall ticket download.	Apprenticeship.gov.in > Apprentices > Apprentice Profile.	Apprentices.	<i>To be scheduled.</i>	Link to SoP. Dates will be available on our portal for HT download.
8	Online CBT Exam		DGT CBT Agency.	<i>To be scheduled.</i>	As per schedule.